Evans Distribution Systems

COVID-19 VISITOR POLICY

Our first priority is to protect the health of our employees, customers, visitors, and vendor partners. With that in mind, we require all visitors to take the following precautions when onsite:

1. Visitors will have temperatures taken with a non-touch thermometer upon entry. Visitors with temperatures at or above 100.4 degrees will be denied entry.

2. Upon arrival, visitors will be required to acknowledge the following in order to prevent the spread of the COVID-19 and reduce the potential risk of exposure to our workforce and other visitors:

   • No international travel in the last 30 days.

   • No close contact with anyone who has had symptoms and/or tested positive to COVID-19 within 14 days.

   • No experience with symptoms related to COVID-19. (Cough, sore throat, respiratory illness, difficulty breathing, temperature above 100.4°F)

3. While onsite, visitors are asked to limit exposure to employees to the extent feasible, by:

   a. Taking a direct route to meeting or work areas and do not unnecessarily interact with employees.

   b. Practicing social distancing at all times, including no handshakes or embraces, keeping 6-foot distance when interacting, etc.

   c. Practicing expected hygiene regarding washing hands and covering coughs/sneezes.

   d. Using dedicated meeting rooms where possible, which should have common surfaces disinfected between meetings.

4. Visitors are not permitted to enter Evans' facilities without a face covering. We are asking those who do not have a face covering to please contact the facility operations manager to gain access.

Effective Date: 9/8/2020

How to Properly Put on a Mask

1. Before putting the mask on, carefully clean your hands with either soap and water or an alcohol-based hand sanitizer.

2. Determine which side is the front of the mask. This should remain constant.

3. Adjust the mask to a size that can be extended over your mouth, nose and chin.

4. Hold the mask via the ear loops, making sure there are no gaps between your face and the mask. Place the loops over your ears.

5. Avoid touching the face mask once it is on. If you need to adjust the mask, hand hygiene should be performed both before and after adjusting.

How to Properly Remove Your Mask

1. Before removing your mask, make sure you have cleaned your hands with an alcohol-based hand sanitizer or soap and water.

2. Remove it by holding the ear loops from behind without touching the front of the mask.

3. Place your mask inside a bag for proper washing.

4. Carefully clean your hands with either soap and water or an alcohol-based hand sanitizer.