

# — FORKLIFT — — SAFETY GUIDE —

Safety is a top priority while operating a forklift. Forklifts are prone to hazards such as collisions, tip-overs, and falls. Forklifts can cause series injury to the operator and others in a warehouse environment. Here are a few safety tips to keep in mind.

- Operate the forklift according to the manufacturer's instructions.
- Never exceed the rated load and ensure it's stable before driving.
- Do not raise or lower the load while in motion.
- Ensure you have enough clearance when raising or loading items.
- Use proper footing and handhold when entering and exiting the forklift.
- Wear a seat belt.
- Be aware of your surroundings especially when backing up.
- Verify that the dock plate is secure before driving into a container.
- Slow down on sharp turns. Use wall and ceiling mirrors to see around corners.
- Unauthorized drivers should not be allowed to operate the forklift.
- Keep to the right when driving.
- Always keep your arms and legs inside the forklift.
- Never drive with the forks up.
- Obey floor markings.
- Slow down and sound the horn around intersections, corners, and people.
- Report accidents and injuries to supervisors.

